



Town of Erin Corporate Report

Department: Corporate Services

Business Unit: Finance

Presented/

Prepared By: Wendy Parr, Director of Finance & Treasurer

Report Number:
F2025-13

Meeting Date:
6/26/2025

Subject

2024 Asset Management Plan

Recommendation

That Council hereby receives report number F2025-13 “2024 Asset Management Plan” for information;

And that Council approves the 2024 Asset Management Plan as presented in Appendix B.

Highlights

The 2024 Asset Management Plan (AMP) Average Annual investment required is \$8,021,000 versus \$6,200,000 in the 2023 Asset Management Plan (AMP). The 2024 Annual Deficit is \$4,200,000 versus \$3,500,000 in the 2023 Asset Management Plan. Assuming the OCIF grants are not available in future years and the decrease in forecasted debt payments can be redirected to capital renewal requirements, increasing tax revenues by 2.5% for the next 20 years will fully fund the existing classes in this AMP, an increase of 0.3% from the 2023 AMP recommended 0.9% increase.

Background

The Asset Management Planning for Municipal Infrastructure regulation (O. Reg. 588/17) requires municipalities to have an approved asset management plan for all municipal infrastructure core and non-core assets that identifies current levels of service and the cost of maintaining those levels of service.

Discussion

The 2024 Asset Management Plan requirements include the following additional information over and above previous AMPs:

- Each asset category will include the levels of service that the municipality proposes to provide for each of the next 10 years.
- Core municipal infrastructure assets will include qualitative descriptions and technical metrics as set out in O. Reg. 588/17.

- An explanation of why the proposed levels of service are appropriate based on
 1. The options for the proposed level of service and the long-term risks associated with those options.
 2. How the proposed level of service differs from the current levels of service.
 3. Whether the proposed levels of service are achievable
 4. The municipality's ability to afford the proposed levels of service.

- The proposed performance of each asset category for each year of the 10-year period, determined in accordance with the performance measures established by the municipality, for example energy usage and operating efficiency.

- A lifecycle management and financial strategy with respect to the assets in each asset category for the 10-year period that includes:
 1. An identification of the lifecycle activities that would need to be undertaken to provide the proposed levels of service.
 2. An estimate of the annual costs for each of the 10 years of lifecycle activities separated into capital expenditures and significant operating costs.
 3. An identification of the annual funding projected to be available to undertake the lifecycle activities and the options to maximize funding.
 4. If a funding shortfall is identified, the municipality will identify the lifecycle activities that will be undertaken and how to manage risks associated with not undertaking any of the lifecycle activities identified.

- A discussion of how the assumptions regarding future changes in population and economic activity informed the preparation of the lifecycle management and financial strategy.

- An explanation of any other key assumptions underlying the plan.

After the 2024 Asset Management Plan is approved by a resolution of Council, it will be made available to the public on the Town of Erin's website.

The Asset Management Plan shall be reviewed and updated at least five years after approval, and at least every five years thereafter.

An annual review of the Asset Management Plan on or before July 1st each year is required to monitor the progress in implementation, identify any factors impacting the ability to implement the plan, and a clear strategy to address these factors.

Strategic Priority Pillar
Infrastructure and Finance
Objective
 1.2 Asset Management Plan

Actions

1.2.6 Develop and maintain an Asset Management Plan that captures future infrastructure requirements.

Financial Impact

There is no financial impact associated with the proposed recommendation.

Conclusion

That Council receives report F2025-13 “2024 Asset Management Plan” for information, and that Council approves the 2024 Asset Management Plan.

Attachments

Appendix A – Asset Management Plan Presentation

Appendix B – Asset Management Plan

Wendy Parr

Director of Finance & Treasurer

Rob Adams

Chief Administrative Officer