

## Activity List 2025

|   | Description of Request   | Responsibility         | Date Directed | Suggested Completion | Status   |
|---|--|------------------------|---------------|----------------------|--|
| 1 | Recommendation report to Council required regarding the disposition of two residential lots as outlined within report PD2022-15.   | Planning & Development | 27-Apr-23     | TBD                  | The Town retained planning and engineering consultants to undertake technical reports to support planning approvals to create two building lots.   |
| 2 | Commitment to the creation of Green Community Standards.   | Planning & Development | 27-Jun-24     | TBD                  | Staff are: <ul style="list-style-type: none"> <li>• Aligning efforts with Wellington County and the Tri-County Green Standards;</li> <li>• Consulting with the development community through the planning approvals process.</li> <li>• Developing a Green Charter.</li> </ul> |
| 3 | Staff were directed to report back to Council with a strategy to create a dedicated webpage on the new website focused on environmental sustainability.<br><br>Staff were further directed to assemble an ad-hoc committee by the end of Q2 2022 to assist with creating content to promote environmental sustainability.  | Office of the CAO      | 8-May-25      | TBD                  | Staff will report back with actionable items.  |
| 4 | Staff were directed to amend the Town of Erin's procedures for processing Zoning By-law Amendment and Site Plan Control applications to require that, as part of a complete application submission, all applicants must provide: <ol style="list-style-type: none"> <li>1. A current Clearance Certificate and a current Property Information Report be identified as mandatory item on the pre-consultation checklist issued by the Planning and Building Departments; and</li> <li>2. Written confirmation from the Town of Erin Planning and Building Departments certifying that the subject property is, at the time of application, in compliance with all applicable Building Permits, Site Alteration By-laws, and the existing Zoning By-law regulations applicable to the property.</li> </ol> <p>Staff were further directed to prepare any necessary amendments to the Town's Fees and Charges By-law or Application Forms to reflect this new requirement and report back to Council.</p> | Planning & Development | 22-May-25     | June 26, 2025        | Staff reporting back to Council at the June 26 <sup>th</sup> Regular Meeting.  |