



Town of Erin

Corporate Report

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| Department: Infrastructure Services | Report Number: W2025-09 |
| Business Unit: Water | Meeting Date: 6/26/2025 |
| Presented/ Prepared By: Brian Kavanagh, Director of Infrastructure Services & Town Engineer | |

Subject

Authorization for the Execution of a Transfer Payment Agreement for Intake 2 of the Housing Enabling Water System Fund

Recommendation

That report number W2025-09 “Authorization for the Execution of a Transfer Payment Agreement for Intake 2 of the Housing Enabling Water System Fund” be received for information;

And that Council adopts By-law 25-51, being a by-law to authorize the execution of a Transfer Payment Agreement with His Majesty the King in Right of Ontario as represented by the Minister of Infrastructure for the Housing Enabling Water System Fund: Intake 2, as listed on the June 26, 2025, agenda.

Background

The Housing Enabling Water System Fund program aims to protect communities by investing in the development, repair, rehabilitation and expansion of core water, wastewater, and stormwater projects to promote growth and enable housing.

Staff applied to Intake 2 of the Housing-Enabling Water Systems Fund in November 2024. Notice of successful application was received on January 27, 2025.

The planned scope of work includes the following for Erin Village:

- Replace existing aged watermains and services
- Upgrade existing storm sewer system
- Build local wastewater system and laterals to allow connection of existing homes and businesses, and to facilitate development
- Specific areas/streets to be determined through feasibility review as part of design process
- Road reconstruction and improved active transportation

Discussion

The Ministry of Infrastructure provided the Town with a Transfer Payment Agreement on May 29, 2025, that requires execution by the Mayor and Town Clerk. The Agreement, included as Attachment A, includes:

- general terms and conditions
- a description of the project
- definition of eligible and ineligible costs
- payment information
- reporting requirements
- communication protocol
- indigenous consultation protocol

The Ministry requires that Town Council enact a By-law authorizing the Town to enter into the Agreement. A By-law has been prepared by staff and is included on the June 26, 2025, Council agenda.

Strategic Priority Pillar Infrastructure and Finance

Objective:

1.1: Wastewater and Water Infrastructure Plan

Actions:

1.1.4 Seek grant funding opportunities to build wastewater connection infrastructure

1.1.5 Upgrade and modernize the drinking water infrastructure system, including new wells, a delivery system and installing new digital water meters with advanced readers and communication

Financial Impact

There is no direct financial impact associated with this report. Execution of the Transfer Payment Agreement is a required step that will allow the Town to proceed with the implementation of the water, wastewater and stormwater improvements associated with the Housing Enabling Water System Fund. The grant will provide funding of up to \$29,473,750.

Conclusion

Staff recommend that Council adopts By-law 25-51 to proceed with the execution of the Transfer Payment Agreement. Next steps include procuring design services for the water, wastewater and stormwater improvements associated with the Housing Enabling Waster System Fund.

Attachments

Appendix A – Transfer Payment Agreement

Brian Kavanagh

Director of Infrastructure Services &
Town Engineer

Rob Adams

Chief Administrative Officer