



TOWN OF ERIN

MINUTES OF THE REGULAR COUNCIL MEETING

June 12, 2025

3:00 PM

Municipal Council Chamber

| | | |
|-----------------------|-------------------|--|
| Present: | Michael Dehn | Mayor |
| | Cathy Aylard | Councillor |
| | John Brennan | Councillor |
| | Jamie Cheyne | Councillor |
| | Bridget Ryan | Councillor |
| Staff Present: | Brian Kavanagh | Acting Chief Administrative Officer |
| | Joe Forte | Director of Planning & Development/Chief Building Official |
| | Nina Lecic | Director of Legislative Services & Town Clerk* |
| | Jennifer McPetrie | Director of Community Services* |
| | Wendy Parr | Director of Finance & Treasurer |
| | Justin Grainger | Deputy Clerk |
| | David Waters | Manager of Planning & Development |
| | Jessica Peake | Senior Planner |
| | Chris Vernon | Senior Communications Officer |
| | Hope Muldoon | Customer Service Representative |

*Virtual participation

1. Call to Order

Mayor Dehn called the meeting to order at the hour of 3:00 PM.

2. Approval of Agenda

Resolution # 25-125

Moved By Councillor Brennan

Seconded By Councillor Cheyne

That Council permits delegations by Scott Mingie and Karen Moskal, Tom Clare, and Rob Jackett with respect to item 8.4, "Zoning By-law Amendments Z22-06 and Z22-07 and Erin Conditions of Draft Approval for 23T-22004 and 23T-22003 submitted by 2779181 Ontario Inc. (Coscorp), 5552 Eighth Line and 2779176 Ontario Inc. (Mattamy), 5520 Eighth Line" on the agenda.

Carried

Resolution # 25-126

Moved By Councillor Aylard

Seconded By Councillor Brennan

That the agenda be approved as amended.

Carried

3. Declaration of Pecuniary Interest

None.

4. Community Announcements

- EWFH Team continues its series of virtual workshops on a variety of topics. Please consult their website for more information.

- Congratulations to the EDHS robotics team who won a silver medal at the Skills Ontario provincial robotics competition in May.
- On Wednesday, July 18th, EarlyON is presenting a session on Car Seat Safety from 10:00 AM to 11:30 AM at Erin Public School. No registration is required.
- Thursday, June 19th, marks the opening of the Erin Farmers' Market for its 13th season. The market will be open on Thursdays from 3:00 PM to 6:30 PM until September 25th.
- The Erin Chamber of Commerce holds its annual golf tournament on Friday, June 20th, at Calerin Golf Club with registration at 8:00 AM.
- On Saturday, June 21st, Wellington County Museum & Archives hosts its 2nd annual Strawberry Festival from 12:00 PM to 4:00 PM.
- Also on June 21st, Erin United Church presents "Elvis in Erin" at 6:30 PM.
- On June 26th, Fourth Line Cattle Co. is presenting its "Farm to Fork Experience".
- On Tuesday, July 1st, the Town is partnering with the Rotary Club is host Summerfest at the Fairgrounds.
- On Saturday, July 7th, a tractor parade and community celebration will be held starting at 10:00 AM in Hillsburgh and ending at the Erin Fairgrounds at 4:00 PM.
- The Town presents "Discover Erin", a magazine which will be available at retailers throughout the community.
- The Ontario Horse Association requests support for the Ontario Equine Impact Study.

Details on these and more at www.erin.ca/whats-on/

5. Adoption of Minutes

Resolution # 25-127

Moved By Councillor Aylard

Seconded By Councillor Cheyne

**That Council hereby adopts the following meeting minutes as circulated;
May 22nd - Regular Council Meeting
And the Confidential Minutes of the Closed Session held on May 22nd,
2025.**

Carried

6. Business Arising from the Minutes

None.

7. Delegations/Petitions/Presentations

7.1 Delegation - Scott Mingie and Karen Moskal

Resolution # 25-128

Moved By Councillor Ryan

Seconded By Councillor Brennan

That the delegation by Scott Mingie and Karen Moskal be received for information.

Carried

7.2 Delegation - Tom Clare

Resolution # 25-129

Moved By Councillor Cheyne

Seconded By Councillor Brennan

That the delegation by Tom Clare be received for information.

Carried

7.3 Delegation - Rob Jackett

Resolution # 25-130

Moved By Councillor Brennan

Seconded By Councillor Ryan

That the delegation by Rob Jackett be received for information.

Carried

8. Reports

8.1 F2025-10 1st Quarter Financial Report for the Period Ending March 31, 2025

Resolution # 25-131

Moved By Councillor Cheyne

Seconded By Councillor Aylard

That report number F2025-10 “1st Quarter Financial Report for the Period Ending March 31, 2025” be received for information.

Carried

8.2 F2025-11 2025 Tax Levy Report

Resolution # 25-132

Moved By Councillor Brennan

Seconded By Councillor Ryan

That Council hereby receives report number F2025-11 “2025 Tax Levy Report” for information;

And that Council hereby adopts By-law 25-46, to set rates for 2025 taxation and provide for the collection thereof, as listed on the June 12, 2025, agenda.

Carried

8.3 F2025-12 Proposed 2026 Budget Guidelines

Resolution # 25-133

Moved By Councillor Aylard

Seconded By Councillor Brennan

That report number F2025-12 “Proposed 2026 Budget Guidelines” be received for information;

And that Council directs staff to proceed as outlined within the report.

Carried

8.4 PD2025-17 Zoning By-law Amendments Z22-06 and Z22-07 and Erin Conditions of Draft Approval for 23T-22004 and 23T-22003 submitted by 2779181 Ontario Inc. (Coscorp), 5552 Eighth Line and 2779176 Ontario Inc. (Mattamy), 5520 Eighth Line

Moved By Councillor Brennan

Seconded By Councillor Cheyne

That report number PD2025-17 “Zoning By-law Amendments Z22-06 and Z22-07 and Erin Conditions of Draft Approval for 23T-22004 and 23T-22003 submitted by 2779181 Ontario Inc. (Coscorp), 5552 Eighth Line and 2779176 Ontario Inc. (Mattamy), 5520 Eighth Line” be received for information;

And that Council approves the Zoning By-law Amendment Application by 2779181 Ontario Inc. (Coscorp), 5552 Eighth Line, and adopts By-law 25-47, to amend Zoning By-law 07-67, as listed on the June 12, 2025, agenda;

And that Council approves the Erin Conditions of Draft Plan Approval attached to this report as Appendix E and recommends that Draft Plan of Subdivision 23T-22004 (Coscorp) be granted Draft Plan Approval by the County of Wellington;

And that Council approves the Zoning By-law Amendment Application by 2779176 Ontario Inc. (Mattamy), 5520 Eighth Line, and adopts By-law 25-48, to amend Zoning By-law 07-67, as listed on the June 12, 2025, agenda;

And that Council approves the Erin Conditions of Draft Plan Approval attached to this report as Appendix F and recommends that Draft Plan of Subdivision 23T-22003 (Mattamy) be granted Draft Plan Approval by the County of Wellington.

Defeated

Resolution # 25-134

Moved By Councillor Brennan
Seconded By Councillor Ryan

That report number PD2025-17 “Zoning By-law Amendments Z22-06 and Z22-07 and Erin Conditions of Draft Approval for 23T-22004 and 23T-22003 submitted by 2779181 Ontario Inc. (Coscorp), 5552 Eighth Line and 2779176 Ontario Inc. (Mattamy), 5520 Eighth Line” be referred back to staff to include additional information addressing Council's concerns regarding traffic management, groundwater management, tree lines, and buffer zones.

Carried

9. Correspondence

9.1 2025 Activity List

Resolution # 25-135

Moved By Councillor Ryan
Seconded By Councillor Cheyne

That Council receives the Activity List for information.

Carried

10. By-Laws

Resolution # 25-136

Moved By Councillor Aylard
Seconded By Councillor Brennan

That the By-Laws numbered 25-46 and 25-49 are hereby passed.

Carried

11. Introduction of Notice of Motion

11.1 Mayor Dehn - By-law to Regulate Short-Term Rentals in the Town of Erin

This motion is to be considered at the June 26, 2025, Council meeting.

12. Adjournment

There being no further business to discuss, the Mayor adjourned the meeting at the hour of 5:16 PM.

Mayor Michael Dehn

Town Clerk Nina Lecic