



TOWN OF ERIN

MINUTES OF THE REGULAR COUNCIL MEETING

April 10, 2025

3:00 PM

Municipal Council Chamber

Present:	Michael Dehn Cathy Aylard John Brennan Jamie Cheyne Bridget Ryan	Mayor Councillor Councillor Councillor Councillor
Staff Present:	Brian Kavanagh Nina Lecic Jennifer McPetrie Wendy Parr Justin Grainger David Waters	Acting Chief Administrative Officer Director of Legislative Services & Town Clerk Director of Community Services Director of Finance & Treasurer Deputy Clerk Manager of Planning & Development

1. Call to Order

Mayor Dehn called the meeting to order at the hour of 3:00 PM.

2. Approval of Agenda

Resolution # 25-65

Moved By Councillor Cheyne

Seconded By Councillor Aylard

That the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Public Meetings

4.1 PD2025-08 Statutory Public Meeting – Zoning By-Law Amendment (Z24-01), Thomasfield Homes Ltd., Part of Lot 23, Concession 7, Geographic Town of Erin

Tom McLaughlin, on behalf of the applicant, and Hugh Handy, Heather Fotherby, and Trevor Fraser, representatives for the applicant, presented to Council with respect to report number PD2025-08.

Residents Martin Rudd, Doug Ilton, Teresa Humphrey, David Blades, Mary Kay Amos, Kevin Murphy, and Deborah Antoniuck addressed Council with respect to report number PD2025-08.

Resolution # 25-66

Moved By Councillor Brennan

Seconded By Councillor Cheyne

That report number PD2025-08 “Statutory Public Meeting – Zoning By-Law Amendment (Z24-01), Thomasfield Homes Ltd., Part of Lot 23, Concession 7, Geographic Town of Erin” be received for information.

Carried

5. Community Announcements

- EWFH Team continues its series of virtual workshops on a variety of topics. Please consult their website for more information.
- On April 12th, Jess for You features "Breakfast with the Easter Bunny" in two sittings at 9:00 AM and 11:00 AM.
- On April 16th, the Town's annual Shamrock Awards event takes place at Centre 2000, starting at 6:30 PM.
- Erin Chamber of Commerce presents the Erin Home & Garden Show from April 25th to 27th at the Fairgrounds. Admission is free and the event will include a wide variety of vendors and exhibits. The Town's Environment & Sustainability Advisory Committee will also be present on April 26th for Earth Day celebrations.
- Erin Legion hosts a "Breakfast with the Easter Bunny" on April 19th from 8:00 AM to 11:00 AM including egg colouring and craft activities.
- Hillsburgh Firefighters hold their second annual complimentary Pancake Breakfast on May 3rd at Station 50 from 9:00 AM to 11:30 AM.
- The public is invited to attend Parks & Recreation Open House events on April 10th at Town Hall, on April 15th at Centre 2000, and virtually on April 23rd.

Details on these and more at www.erin.ca/whats-on/

6. Adoption of Minutes

Resolution # 25-67

Moved By Councillor Ryan
Seconded By Councillor Aylard

**That Council hereby adopts the following meeting minutes as circulated;
March 24th - Council Workshop
March 27th - Regular Council Meeting
And the Confidential Minutes of the Closed Session Meeting held on March 27th, 2025.**

Carried

7. Business Arising from the Minutes

None.

8. Delegations/Petitions/Presentations

None.

9. Reports

9.1 F2025-07 Quarter 4 Variance Report Ending December 31, 2024

Resolution # 25-68

Moved By Councillor Brennan
Seconded By Councillor Cheyne

That Council hereby receives report number F2025-07 "Quarter 4 Variance Report Ending December 31, 2024" for information;

And that the operating surplus of \$198,078 be transferred to the Tax Stabilization Reserve.

Carried

9.2 F2025-08 2024 Development Charges – Statement of the Treasurer

Resolution # 25-69

Moved By Councillor Aylard
Seconded By Councillor Ryan

That Council hereby receives report number F2025-08 “2024 Development Charges – Statement of the Treasurer” for information.
Carried

9.3 PD2025-09 Adoption of Heritage Designation By-laws - Erin Village

Resolution # 25-70

Moved By Councillor Cheyne
Seconded By Councillor Brennan

That Council receives report number PD2025-09 “Adoption of Heritage Designation By-laws – Erin Village” for information;

And that Council withdraws its decision to designate the subject property at 35 Main Street under Part IV of the Ontario Heritage Act as per the Notice of Objection dated February 12, 2025;

And that Council adopts By-laws 25-31 to 25-37, inclusive, to designate, 48 Main Street, 74 Main Street, 76 Main Street, 174 Main Street, 180 Main Street, 182 Main Street and 192 Main Street, respectively, in accordance with Part IV, Section 29 of the Ontario Heritage Act, as listed on the April 10, 2025, agenda;

And that Council directs staff to carry out the remaining requirements for each property as prescribed under the Ontario Heritage Act, following the adoption of the by-laws.

Carried

9.4 PD2025-10 County of Wellington Official Plan Review - 2024 Rural Residential Growth Analysis

Amendment:
Moved By Councillor Cheyne
Seconded By Councillor Brennan

That the motion be amended to endorse promoting Additional Residential Units (ARUs) to accommodate the additional units required to achieve the 2051 rural growth forecast.

Carried

Resolution # 25-71

Moved By Councillor Aylard
Seconded By Councillor Cheyne

That Council hereby receives report number PD2025-10 “County of Wellington Official Plan Review - 2024 Rural Residential Growth Analysis” for information;

And that Council endorses promoting Additional Residential Units (ARUs) to accommodate the additional units required to achieve the 2051 rural growth forecast.

Carried

10. Correspondence

10.1 2025 Activity List

Resolution # 25-72

Moved By Councillor Brennan
Seconded By Councillor Aylard

That Council receives the Activity List for information.

Carried

11. Closed Session

Resolution # 25-73

Moved By Councillor Cheyne
Seconded By Councillor Ryan

That Council proceeds into a closed session at the hour of 5:27 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; with respect to an Ontario Land Tribunal matter.

Carried

12. Return from Closed Session

12.1 Motion to Reconvene

Resolution # 25-74

Moved By Councillor Brennan
Seconded By Councillor Aylard

That the meeting be reconvened into open session at the hour of 5:57 PM.

Carried

12.2 Report Out

Resolution # 25-75

Moved By Councillor Ryan
Seconded By Councillor Cheyne

That the verbal report be received for information.

Carried

13. By-Laws

Resolution # 25-76

Moved By Councillor Ryan
Seconded By Councillor Brennan

That the By-Laws numbered 25-31 to 25-38, inclusive, are hereby passed.

Carried

14. Notice of Motion

None.

15. Adjournment

There being no further business to discuss, the Mayor adjourned the meeting at the hour of 5:58 PM.

Mayor Michael Dehn

Town Clerk Nina Lecic