



**TOWN OF ERIN**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**March 13, 2025**

**3:00 PM**

**Municipal Council Chamber**

<b>Present:</b>	Michael Dehn	Mayor
	Cathy Aylard	Councillor
	John Brennan	Councillor
	Jamie Cheyne	Councillor
	Bridget Ryan	Councillor
<b>Staff Present:</b>	Rob Adams	Chief Administrative Officer
	Joe Forte	Director of Planning & Development/Chief Building Official
	Brian Kavanagh	Director of Infrastructure Services & Town Engineer
	Nina Lecic	Director of Legislative Services & Town Clerk
	Jennifer McPetrie	Director of Community Services
	Wendy Parr	Director of Finance & Treasurer
	Justin Grainger	Deputy Clerk
	David Waters	Manager of Planning & Development

**1. Call to Order**

Mayor Dehn called the meeting to order at the hour of 3:00 PM.

**2. Approval of Agenda**

Resolution # 25-41

Moved By Councillor Brennan

Seconded By Councillor Ryan

**That Council permits a delegation by Stan Goveas with respect to item 8.2, “PD2025-06 Recommendation Report, Objections to Re-Issued Notices of Intention to Designate – 93 Trafalgar Road, 3 Station Street, and 12 Orangeville Street” on the agenda.**

**Carried**

Resolution # 25-42

Moved By Councillor Brennan

Seconded By Councillor Aylard

**That the agenda be approved as amended.**

**Carried**

**3. Declaration of Pecuniary Interest**

None.

**4. Community Announcements**

- On March 21st, the Erin Chamber of Commerce is hosting the Mayor's Breakfast at the Erin Legion. The event starts at 8:00 AM and will include

an update on the Erin Grist Mill Library, updates from the Mayor and CAO, and a talk on mental health in the workplace.

- On March 26th, the Erin Agricultural Society is hosting its 3rd annual "Horse Heritage Movie Night" at Centre 2000. Doors open at 6:00 PM and the movie starts at 7:00 PM. Tickets are available at Sharpe's in Erin Village.
- The nomination deadline for the Town of Erin Shamrock Awards has been extended to March 15th. The ceremony takes place on April 16th at Centre 2000.
- Yoga classes are available at Centre 2000 from March 19th to April 30th on Wednesdays from 7:30 PM to 8:30 PM. Please contact the Parks & Recreation Department to sign up.

Details on these and more at [www.erin.ca/whats-on/](http://www.erin.ca/whats-on/)

## **5. Adoption of Minutes**

Resolution # 25-43

Moved By Councillor Ryan

Seconded By Councillor Cheyne

**That Council hereby adopts the following meeting minutes as circulated;  
February 27th - Regular Council Meeting  
And the Confidential Minutes of the Closed Session Meeting held on  
February 27th, 2025.**

**Carried**

## **6. Business Arising from the Minutes**

None.

## **7. Delegations/Petitions/Presentations**

Resolution # 25-44

Moved By Councillor Brennan

Seconded By Councillor Ryan

**That the delegation by Stan Goveas be received for information.**

**Carried**

## **8. Reports**

### **8.1 F2025-04 Community Grants Allocation Recommendation 2025**

Resolution # 25-45

Moved By Councillor Aylard

Seconded By Councillor Cheyne

**That Council hereby receives report number F2025-04 "Community Grants Allocation Recommendation 2025" for information;**

**And that Council directs staff to allocate the Community Grant as recommended in Appendix A.**

**Carried**

### **8.2 PD2025-06 Recommendation Report, Objections to Re-Issued Notices of Intention to Designate – 93 Trafalgar Road, 3 Station Street, and 12 Orangeville Street**

Resolution # 25-46

Moved By Councillor Cheyne

Seconded By Councillor Brennan

**That Council declines the objections for 93 Trafalgar Road and affirm its November 28, 2025, decision to state an intention to designate the above noted property under Part IV, Section 29 of the Ontario Heritage Act;**

**And that Council adopts By-law 25-23 to designate the above noted property in accordance with Part IV, Section 29 of the Ontario Heritage Act, as listed on the March 13, 2025, agenda;**

**And that the Town Clerk is hereby authorized to serve a copy of the By-law on the owner of the property and on the Ontario Heritage Trust, and to update the Register established under section 27 of the Ontario Heritage Act.**

**Carried**

Resolution # 25-47

Moved By Councillor Cheyne

Seconded By Councillor Brennan

**That Council declines the objections for 3 Station Street and affirm its November 28, 2025, decision to state an intention to designate the above noted property under Part IV, Section 29 of the Ontario Heritage Act;**

**And that Council adopts By-law 25-24 to designate the above noted property in accordance with Part IV, Section 29 of the Ontario Heritage Act, as listed on the March 13, 2025, agenda;**

**And that the Town Clerk is hereby authorized to serve a copy of the By-law on the owner of the property and on the Ontario Heritage Trust, and to update the Register established under section 27 of the Ontario Heritage Act.**

**Carried**

Resolution # 25-48

Moved By Councillor Cheyne

Seconded By Councillor Brennan

**That Council declines the objections for 12 Orangeville Street and affirm its November 28, 2025, decision to state an intention to designate the above noted property under Part IV, Section 29 of the Ontario Heritage Act;**

**And that Council adopts By-law 25-25 to designate the above noted property in accordance with Part IV, Section 29 of the Ontario Heritage Act, as listed on the March 13, 2025, agenda;**

**And that the Town Clerk is hereby authorized to serve a copy of the By-law on the owner of the property and on the Ontario Heritage Trust, and to update the Register established under section 27 of the Ontario Heritage Act.**

**Carried**

**8.3 PD2025-07 Recommendation Report, Part Lot Control Application (PLC25-02), National Properties Inc. (Erin Glen Phase 2 Plan 61M-261)**

Resolution # 25-49

Moved By Councillor Ryan  
Seconded By Councillor Cheyne

**That report number PD2025-07 “Recommendation Report, Part Lot Control Application (PLC25-02), National Properties Inc. (Erin Glen Phase 2 Plan 61M-261)” be received for information;**

**And that By-law 25-26 as listed on the March 13, 2025, agenda be approved.**

**Carried**

**8.4 WW2025-01 Wastewater Project Update**

Resolution # 25-50

Moved By Councillor Brennan  
Seconded By Councillor Aylard

**That report number WW2025-01 “Wastewater Project Update” be received for information.**

**Carried**

**9. Correspondence**

**9.1 2025 Activity List**

Resolution # 25-51

Moved By Councillor Ryan  
Seconded By Councillor Cheyne

**That Council receives correspondence item 9.1 for information.**

**Carried**

**10. By-Laws**

Resolution # 25-52

Moved By Councillor Ryan  
Seconded By Councillor Brennan

**That the By-Laws numbered 25-23 to 25-27, inclusive, are hereby passed.**

**Carried**

**11. Notice of Motion**

None.

**12. Adjournment**

There being no further business to discuss, the Mayor adjourned the meeting at the hour of 4:23 PM.

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Mayor Michael Dehn

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Town Clerk Nina Lecic