



TOWN OF ERIN

MINUTES OF THE REGULAR COUNCIL MEETING

February 27, 2025

3:00 PM

Municipal Council Chamber

Present:	Michael Dehn	Mayor
	Cathy Aylard	Councillor
	John Brennan	Councillor
	Jamie Cheyne	Councillor
	Bridget Ryan	Councillor
Staff Present:	Rob Adams	Chief Administrative Officer
	Joe Forte	Director of Planning & Development/Chief Building Official
	Brian Kavanagh	Director of Infrastructure Services & Town Engineer
	Nina Lecic	Director of Legislative Services & Town Clerk
	Wendy Parr	Director of Finance & Treasurer
	Justin Grainger	Deputy Clerk
	David Waters	Manager of Planning & Development
	Marina Mato	Economic Development Officer

1. Call to Order

Mayor Dehn called the meeting to order at the hour of 3:00 PM.

2. Approval of Agenda

Resolution # 25-30

Moved By Councillor Ryan

Seconded By Councillor Brennan

That the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Community Announcements

- On March 5th, a free yoga class will be offered at Centre 2000.
- On March 8th, International Women's Day will be celebrated at Rural Commons.
- Also on March 8th, "Seedy Saturday" takes place at the Erin United Church from 10:00 AM to 3:00 PM.

- On March 21st, the Erin Chamber of Commerce hosts the Mayor's Breakfast at the Erin Legion.
- On March 26th, the Erin Agricultural Society hosts its third annual "Horse Heritage Movie Night" at Centre 2000 theatre.
- On April 16th, the Town holds the annual Shamrock Awards to recognize volunteers and their contributions to the community. Nominations will be accepted until March 7th.
- From April 25th-27th, the Erin Chamber of Commerce is hosting the Erin Home & Garden Show at the Fairgrounds.

Details on these and more at www.erin.ca/whats-on/

5. Adoption of Minutes

Resolution # 25-31

Moved By Councillor Cheyne

Seconded By Councillor Aylard

That Council hereby adopts the following meeting minutes as circulated;
February 13th - Regular Council Meeting
September 17th - Committee of Adjustment Meeting
October 8th, November 12th, December 10th - Erin Economic Development Committee Meetings
October 7th, December 9th, and January 13th - Environment & Sustainability Advisory Committee Meetings
October 16th, November 20th, December 18th - Hillsburgh Community Committee Meetings
October 24th, November 21st, December 19th - Parks, Recreation & Trails Advisory Committee Meetings
And the Confidential Minutes of the Closed Session Meetings held on February 13th, 2025.

Carried

6. Business Arising from the Minutes

None.

7. Delegations/Petitions/Presentations

None.

8. Reports

8.1 ED2025-01 Economic Development Strategic Plan

Resolution # 25-32

Moved By Councillor Aylard

Seconded By Councillor Ryan

That Council hereby defers report number ED2025-01 "Economic Development Strategic Plan" to a future Council meeting to coincide with the presentation of the Town's Strategic Plan.

Carried

8.2 F2025-03 Temporary Borrowing By-law 2025

Resolution # 25-33

Moved By Councillor Cheyne
Seconded By Councillor Brennan

That Council hereby receives report number F2025-03 “Temporary Borrowing By-law 2025” for information;

And that By-law 25-16, to authorize borrowing, as listed on the February 27, 2025, agenda be approved;

And that Council authorizes staff to proceed with loan financing of up to \$65 million over the term of the Water Supply and Distribution project with required loan payments available from Development Charges income built up from the Town’s new residential development.

Carried

8.3 PD2025-04 Recommendation Report, Part Lot Control Application (PLC25-01), National Properties Inc. (Erin Glen Phase 2 Plan 61M-261)

Resolution # 25-34

Moved By Councillor Aylard
Seconded By Councillor Ryan

That report number PD2025-04 “Recommendation Report, Part Lot Control Application (PLC25-01), National Properties Inc. (Erin Glen Phase 2 Plan 61M-261)” be received for information;

And that By-law 25-17 as listed on the February 27, 2025, agenda be approved.

Carried

8.4 PD2025-05 Adoption of Heritage Designation By-laws – Hillsburgh Village

Resolution # 25-35

Moved By Councillor Cheyne
Seconded By Councillor Brennan

That Council receives report number PD2025-05 “Adoption of Heritage Designation By-laws – Hillsburgh Village” for information;

And that Council adopts By-laws 25-18, 25-19, 25-20, and 25-21, to designate 18 Anne Street, 21 Trafalgar Road, 81 Trafalgar Road and 114 Trafalgar Road respectively in accordance with Part IV, Section 29 of the Ontario Heritage Act, as listed on the February 27, 2025, agenda;

And that Council directs staff to carry out the remaining requirements for each property as prescribed under the Ontario Heritage Act, following the adoption of the by-laws.

Carried

9. Correspondence

9.1 2025 Activity List

Resolution # 25-36

Moved By Councillor Ryan
Seconded By Councillor Aylard

That Council receives correspondence item 9.1 for information.

Carried

10. Closed Session

Resolution # 25-37

Moved By Councillor Cheyne
Seconded By Councillor Brennan

That Council proceeds into a closed session at the hour of 3:46 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

(c) a proposed or pending acquisition or disposition of land by the municipality or local board; with respect to a proposed recreational facility.

Carried

11. Return from Closed Session

11.1 Motion to Reconvene

Resolution # 25-38

Moved By Councillor Ryan
Seconded By Councillor Aylard

That the meeting be reconvened into open session at the hour of 5:39 PM.

Carried

11.2 Report Out

Resolution # 25-39

Moved By Councillor Cheyne
Seconded By Councillor Brennan

That the confidential report be received for information.

Carried

12. By-Laws

Resolution # 25-40

Moved By Councillor Aylard
Seconded By Councillor Ryan

That the By-Laws numbered 25-16 to 25-22, inclusive, are hereby passed.

Carried

13. Notice of Motion

None.

14. Adjournment

There being no further business to discuss, the Mayor adjourned the meeting at the hour of 5:40 PM.

Mayor Michael Dehn

Town Clerk Nina Lecic