

## Activity List 2024

	Description of Request	Responsibility	Date Directed	Suggested Completion	Status
1	Recommendation report to Council required regarding the disposition of two residential lots as outlined within report PD2022-15.	Planning & Development	27-Apr-23	TBD	Town to initiate severance applications to create two lots and apply for an OPA and ZBA.
2	Recommendation report to Council required regarding Z23-02, Blackthorn Development Corporation, 63 & 63A Trafalgar Road.	Planning & Development	8-Jun-23	TBD	Final recommendation report for the OPA considered on April 11 <sup>th</sup> . A Public Meeting was held on May 9 <sup>th</sup> regarding the ZBA and a recommendation report will be presented to Council for their consideration at a future meeting.
3	Staff were directed to bring a report to Council respecting the wastewater system inclusive of: a summary of the project, recommendations on management of existing septic systems until the time of hookup, clarification on the process regarding a Sewer Connection By-law, and a summary of advocacy for funding.	Infrastructure Services	14-Dec-23	TBD	Staff will be presenting a project proposal with costs in the 2025 Budget.  Staff will be reporting back to Council with an update prior to consideration of the budget.
4	Staff were directed to expedite a report analyzing the options for fast-tracking the Transportation Master Plan.	Infrastructure Services	14-Mar-24	2025	Staff have issued a Request for Proposal (RFP) with a closing date in September 2024.  Staff will report back to Council once the consultant's work has completed.
5	Staff were authorized to publish and issue Notice of Intention to Designate heritage properties within the Town of Erin and return to Council with by-laws designating the properties following the 30-day objection period.	Planning & Development	14-Mar-24	Q4	Designation by-laws must be passed within 120 days of the publication of notice.
6	Commitment to the creation of Green Community Standards.	Planning & Development	27-Jun-24	Q4	Staff are currently reviewing past work completed respecting Green Community Standards.