



TOWN OF ERIN
MINUTES OF THE REGULAR COUNCIL MEETING

August 29, 2024
3:00 PM
Municipal Council Chamber

Present:	Michael Dehn	Mayor
	Cathy Aylard	Councillor
	John Brennan	Councillor
	Jamie Cheyne	Councillor
	Bridget Ryan	Councillor
Staff Present:	Rob Adams	Chief Administrative Officer
	Scott Bates	Interim Director of Fire & Emergency Services/Fire Chief
	Joe Forte	Director of Planning & Development/Chief Building Official
	Nina Lecic	Director of Legislative Services & Town Clerk
	Wendy Parr	Director of Finance & Treasurer
	Justin Grainger	Deputy Clerk
	David Waters	Manager of Planning & Development

1. Call to Order

Mayor Dehn called the meeting to order at the hour of 3:00 PM.

2. Approval of Agenda

Resolution # 24-187

Moved By Councillor Ryan

Seconded By Councillor Aylard

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Community Announcements

- On September 2nd a BBQ with music will be held at the Erin Legion.
- On September 6th there is a drive-thru chicken BBQ held by the Erin Agricultural Society.
- On September 12th the Erin Chamber of Commerce is holding their Annual General Meeting.
- On September 16th the Erin Chamber of Commerce is hosting a business seminar.

- On September 18th the Scarecrow Festival will be presented by the Lions Club.
- On September 21st the Fall Sidewalk Sale will take place.
- On September 22nd the Feast of Hops will be held by the Rotary Club.
- On September 28th the Fall Rural Romp will be celebrated throughout Wellington County.
- Also on September 28th the Wellington Plowmen's Match takes place in Rockwood.
- The Erin Farmers Market is open on Thursdays until September 22nd.

Details on these and more at www.erin.ca/whats-on/

5. Adoption of Minutes

Resolution # 24-188

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

July 18th - Regular Council Meeting

July 24th - Special Council Meeting

July 25th - Special Council Meeting

August 6th - Special Council Meeting

Carried

6. Business Arising from the Minutes

None.

7. Delegations/Petitions/Presentations

None.

8. Reports

8.1 Community Services

8.1.1 Planning & Development

8.1.1.1 Recommendation Report, Part Lot Control Application (PLC24-03), National Properties Inc. (Erin Glen Phase 1 Plan 61M-258)

Resolution # 24-189

Moved By Councillor Brennan

Seconded By Councillor Cheyne

That report number PD2024-12 “Recommendation Report, Part Lot Control Application (PLC24-03), National Properties Inc. (Erin Glen Phase 1 Plan 61M-258)” be received for information;

And that By-law 24-42 as listed on the August 29, 2024 agenda be approved.

Carried

8.2 Corporate Services

8.2.1 Legislative Services

8.2.1.1 2025 Council and Committee Meeting Schedule Resolution # 24-190

Moved By Councillor Cheyne

Seconded By Councillor Aylard

That report number C2024-07 “2025 Council and Committee Meeting Schedule” be received for information;

And that Council approves the 2025 meeting schedule as presented in Appendix A of this report;

And that the Director of Legislative Services & Town Clerk be granted delegated authority to revise the 2025 meeting schedule as required.

Carried

8.2.1.2 Request for Concurrence for Proposed Telecommunication Tower Located at 6113 Trafalgar Road, Hillsburgh

Resolution # 24-191

Moved By Councillor Brennan

Seconded By Councillor Ryan

That report number C2024-08 “Request for Concurrence for Proposed Telecommunication Tower Located at 6113 Trafalgar Road, Hillsburgh” be received for information.

And that the Town of Erin Council concur that the proposal by Rogers Communications Canada Inc. to erect a wireless communication installation on lands known as 6113 Trafalgar Rd, Erin, Ontario, is fully compliant in the Town’s opinion, with the requirements of the local telecommunications protocol of the Town of Erin, titled “Town of Erin Policy – Public Notification Requirements for Installation of Telecommunication Towers,” as well as ISED Canada’s default protocol CPC-2-0-03 Issue 6 (July 2022) “Radiocommunication and Broadcasting Antenna Systems”, and all obligations for the municipal and public consultation requirements have been satisfactorily met.

Carried

8.2.1.3 Heritage Plaque Program

Resolution # 24-192

Moved By Councillor Aylard

Seconded By Councillor Ryan

That report number C2024-09 “Heritage Plaque Program” be received for information;

And that Council approves the proposed Heritage Plaque Program Policy as presented in Appendix A of this report;

And that By-law 24-43, to amend the Fees and Charges By-law 24-36, as listed on the August 29, 2024 agenda be approved.

Carried

9. Correspondence

9.1 2024 Activity List

Resolution # 24-193

Moved By Councillor Cheyne

Seconded By Councillor Brennan

Be it resolved that Council receives correspondence item 9.1 for information.

Carried

10. Closed Session

Resolution # 24-194

Moved By Councillor Cheyne

Seconded By Councillor Aylard

Be it resolved that Council proceeds into a closed session at the hour of 3:35 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; with respect to an appeal to the Ontario Land Tribunal.

Carried

11. Return from Closed Session

11.1 Motion to Reconvene

Resolution # 24-195

Moved By Councillor Aylard

Seconded By Councillor Cheyne

Be it resolved that the meeting be reconvened into open session at the hour of 4:00 PM.

Carried

11.2 Report Out

Resolution # 24-196

Moved By Councillor Ryan

Seconded By Councillor Brennan

Be it resolved that staff proceed as discussed.

Carried

12. By-Laws

Resolution # 24-197

Moved By Councillor Cheyne

Seconded By Councillor Aylard

Be it resolved that the By-Laws numbered 24-41 to 24-44, inclusive, are hereby passed.

Carried

13. Notice of Motion

None.

14. Adjournment

There being no further business to discuss, the Mayor adjourned the meeting at the hour of 4:02 PM.

Mayor Michael Dehn

Town Clerk Nina Lecic