



**TOWN OF ERIN
MINUTES OF THE REGULAR COUNCIL MEETING**

**July 18, 2024
3:00 PM
Municipal Council Chamber**

Present:	Michael Dehn	Mayor
	Cathy Aylard	Councillor
	John Brennan	Councillor
	Jamie Cheyne	Councillor
	Bridget Ryan	Councillor
Staff Present:	Rob Adams	Chief Administrative Officer
	Joe Forte	Director of Planning & Development/Chief Building Official
	Brian Kavanagh	Director of Infrastructure Services & Town Engineer
	Wendy Parr	Director of Finance & Treasurer
	Jim Sawkins	Director of Fire & Emergency Services/Fire Chief
	Justin Grainger	Deputy Clerk
	Dee-Enna Dube	Manager of Parks & Recreation
	David Waters	Manager of Planning & Development
	Alex Heck	Communications Specialist
Others Present:	Byron Tan	Manager, Watson & Associates Economists Ltd.

1. Call to Order

Mayor Dehn called the meeting to order at the hour of 3:00 PM.

2. Approval of Agenda

Resolution # 24-175

Moved By Councillor Brennan
Seconded By Councillor Aylard

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Public Meetings

4.1 Zoning By-Law Amendment (Z24-02), Gleidy Poll (Willbois Landscaping) 9151 SR 24 Statutory Public Meeting

John Cox and Tim Williams, representatives for the applicant, and residents Cody Watson, Cheryl Ann Watson, Jorge Resende, Steve Monroe, Cindy Hunter, Markus Rabstein, Julie Kirkwood, and Tara White addressed Council with respect to report number PD2024-09.

Resolution # 24-176

Moved By Councillor Ryan

Seconded By Councillor Brennan

That report number PD2024-09 “Zoning By-Law Amendment (Z24-02), Gleidy Poll (Willboi’s Landscape Ltd.) 9151 SR 24 Statutory Public Meeting” be received for information.

Carried

4.2 Application for Site Alteration Permit for 9516 Side Road 27, Hillsburgh, 1772853 Ontario Inc.; Public Meeting

Jay Fieger, representative for the applicant, and residents William H. Bettridge, William K. Bettridge, Elizabeth Hibberd, and Brittney Pakkala addressed Council with respect to report number PD2024-10.

Resolution # 24-177

Moved By Councillor Aylard

Seconded By Councillor Cheyne

That report number PD2024-10 “Application for Site Alteration Permit for 9516 Side Road 27, Hillsburgh, 1772853 Ontario Inc.; Public Meeting” be received for information.

Carried

5. Community Announcements

- The Farmer's Market at the Fairgrounds continues on Thursdays from June 20th to September 26th.
- The Ram Rodeo will be held at the Fairgrounds from July 20th to 21st.
- Also on July 20th, Keith's Trailers is holding its 10th Anniversary.
- On July 25th a wastewater information session will be held at Town Hall.
- On August 3rd and 4th, the One World - One Family Multicultural Festival will be held.
- On August 17th Hillsburgh Family Fun Day will be held at Town Hall.

Details on these and more at www.erin.ca/whats-on/

6. Adoption of Minutes

Resolution # 24-178

Moved By Councillor Ryan

Seconded By Councillor Aylard

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

June 17th - Economic Development Strategic Planning Workshop

June 26th - Special Council Meeting

**June 27th - Regular Council Meeting
And the Confidential Minutes of the Closed Session Meeting held on June
27th, 2024.**

Carried

7. Business Arising from the Minutes

None.

8. Delegations/Petitions/Presentations

8.1 Credit Valley Conservation - 70th Anniversary

Resolution # 24-179

Moved By Councillor Brennan

Seconded By Councillor Aylard

That the delegation by Quentin Hanchard of Credit Valley Conservation regarding the organization's 70th anniversary be received for information.

Carried

9. Reports

9.1 Corporate Services

9.1.1 Finance

9.1.1.1 Development Charges By-law

Resolution # 24-180

Moved By Councillor Aylard

Seconded By Councillor Ryan

That report number F2024-20 “Development Charges By-law” be received for information;

And that By-law 24-35, to impose Development Charges and repeal By-laws 19-32, 20-40 and 23-08, as listed on the July 18, 2024 agenda be approved.

Carried

9.1.1.2 Fees and Charges Update 2024

Resolution # 24-181

Moved By Councillor Brennan

Seconded By Councillor Cheyne

That report number F2024-21 “Fees and Charges Update 2024” be received for information;

And that By-law 24-36, to establish fees and charges for various services provided by the Corporation of the Town of Erin, and to repeal By-

laws 19-60, 20-44, 21-32 and 23-38, as listed on the July 18, 2024 agenda be approved.

Carried

9.1.1.3 Municipal Funding Agreement between the Town of Erin and AMO for the Transfer of the Canada Community-Building Fund

Resolution # 24-182

Moved By Councillor Brennan

Seconded By Councillor Aylard

That report number F2024-22 “Municipal Funding Agreement between the Town of Erin and AMO for the Transfer of the Canada Community-Building Fund” be received for information;

And that By-law 24-37 as listed on the July 18, 2024 agenda be approved;

And that the Town Clerk and Town Treasurer are hereby authorized to execute the Municipal Funding Agreement, as presented in Appendix A, for the transfer of the Canada Community-Building Fund from the Association of Municipalities of Ontario to the Corporation of the Town of Erin.

Carried

9.2 Infrastructure Services

9.2.1 Parks, Recreation & Culture

9.2.1.1 Facility Allocation Policy

Resolution # 24-183

Moved By Councillor Cheyne

Seconded By Councillor Brennan

That report number PR2024-03 “Facility Allocation Policy” be received for information;

And that Council approves the proposed Facility Allocation Policy as presented in Appendix A and repeals the current policy as presented in Appendix B.

And that staff have delegated authority to revise the policy to their satisfaction in response to Council and committee comments received.

Carried

9.3 Community Services

9.3.1 Planning & Development

9.3.1.1 Recommendation Report, Part Lot Control Application (PLC24-02), National Properties Inc. (Solmar Erin Glen Phase 1 Plan 61M-258)

Resolution # 24-184

Moved By Councillor Aylard

Seconded By Councillor Cheyne

That report number PD2024-11 “Recommendation Report, Part Lot Control Application (PLC24-02), National Properties Inc. (Solmar Developments)” be received for information;

And that By-law 24-38 as listed on the July 18, 2024 agenda be approved.

Carried

10. Correspondence

10.1 2024 Activity List

Resolution # 24-185

Moved By Councillor Ryan

Seconded By Councillor Aylard

Be it resolved that Council receives correspondence item 10.1 for information.

Carried

11. By-Laws

Resolution # 24-186

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that the By-laws numbered 24-35 to 24-39, inclusive, are hereby passed.

Carried

12. Notice of Motion

None.

13. Adjournment

There being no further business to discuss, the Mayor adjourned the meeting at the hour of 6:06 PM.

Mayor Michael Dehn

Town Clerk Nina Lecic