



Parks and Recreation Advisory Committee Meeting Minutes

March 21st, 2024 – 7:00-8:30pm

Town of Erin Town Hall – 5684 Trafalgar Rd., Lower Level Conference Room

Present: Patrick D’Almada (Chair)virtually, Val Bush (Secretary), Sid Spear (virtually), Bridget Ryan (Town Councillor), Dee Dube (Town of Erin), Gissel Gonzalez, David DeForest.

Regrets: Bayne Upton, Justyna Toepfner, Cara Therriault

Absent: Rob Smith

1. Call to Order

- Meeting called to order at 7:02pm.

2. Welcome and Introduction

- Welcome to those in attendance by Chair and Councillor Ryan.
- County Councillor Mary Lloyd and Jeff Duncan in attendance as well as new CAO Rob Adams.
- Moved right into C. Lloyd’s presentation.

3. Approval of Agenda / Additions to Agenda

- No additions to agenda.
- **MOTION:** That the agenda for the PRTAC meeting dated March 21st, 2024, be approved. Moved by Val, seconded by Bridget. Motion carried.

4. Declaration of Pecuniary Interest

- None.

5. Delegation / Presentation

- **5.1 New Library in Erin Village** - Presentation by C. Mary Lloyd and Chair of the library board.
- C. Lloyd advised that 5 years ago when she took the position, they immediately started working on the new lease for the Erin library as it was up in 2025. Many

areas were looked at for the new location and settled on the old Grist Mill in downtown Erin due to its proximity to the core of Erin and the ability for those to walk and drive to the location.

- December 2022 started the construction process. The integrity of the building was in very poor condition. Plans were shown for the entire project which include 3 levels and a rooftop. There will be public spaces, children's spaces, room for adult and youth programs and meeting rooms. Rooftop terrace will be a glass enclosure, with a small patio and server. There is table/chair storage so the space can be used for meeting/small weddings, etc. Approximately 100 people fit in the space.
- Washrooms on every floor. All plans are approved and they don't foresee any changes with the Provincial changes coming into effect.
- Our libraries no longer have late fees and spaces include free wi-fi, computer use and child programs.
- 1.3 million to stabilize and the test the site of the new library, 12.8 million to complete total. Funding has come from the County's reserve fund (8M) and the balance from development charges.
- Hope to use the old Mundell building location for social housing somewhere down the road and it will keep the 'historic' feel of downtown.
- C. Jeff Duncan gave some history on how the committee worked together to get this project moving forward.
- PRTAC to get an invitation to tour the new site/building in June. Hope to open the space in 2025 and do a soft opening before a ribbon cutting when the weather gets better.
- Library committee is aware of the interest in a connection to the Woolen Mill trail.
- Comments from David on whether there will be any 'maker' space at this new location. Advised that program funding is worked on separately and this would fall under that.

6. Approval of Previous Minutes – February 15th, 2024

- **MOTION:** That the minutes for the PRTAC meeting dated February 15th, 2024 be approved. Moved by Bridget, seconded by David. Motion carried.

7. Business Arising from Previous Meeting

- **7.1** – Hillsburgh Dog Park
- **7.2** – PRTAC Communications
- Neither discussed at this time due to time constraints.

8 – Sub-Committee Updates

- **Communication (Val/Justyna)** – not discussed at this time due to time constraints.
- **Facilities (Bayne/Val)** –
- Front changeroom at HCC follow up – Dee acknowledges that she hasn't been able to plan anything for this.
- Signage at ECC for changerooms follow up – Dee acknowledges that she hasn't been able to plan for this at this time. She stated that both this and the HCC changeroom will get down in the off season.
- **Trails (Rob, Gissel, Bridget)** – Rob followed up with the Rotary Club and plan is to meet at the Tin Roof for 9am for clean up day in April.
- **Policies and Procedures (Cara/Patrick)** – not discussed at this time due to time constraints.
- **Community Partners (Justyna/Val)** – not discussed at this time due to time constraints.
- **Parks and Land Development (David/Patrick)** – not discussed at this time due to time constraints.

9. New Business

not discussed at this time due to time constraints.

10. Other Business

- None.

11. Next Meeting

- Thursday, April 18th, 2024 @ 7:00 pm
- Correction that the CVC will be making their presentation at the May meeting and not our April meeting.

12. Adjournment

- **MOTION:** That the PTRAC meeting be adjourned. Moved by Gissel, seconded by David. Motion carried.
- Adjourned at 8:08pm.