



Town of Erin

Corporate Report

Department: Corporate Services	Report Number: C2024-06
Business Unit: Legislative Services	Meeting Date: 6/13/2024
Presented/ Prepared By: Justin Grainger, Deputy Clerk	

Subject

Public Information Meeting for Proposed Telecommunication Tower Located at 6113 Trafalgar Road, Hillsburgh

Recommendation

That report number C2024-06 “Public Information Meeting for Proposed Telecommunication Tower Located at 6113 Trafalgar Road, Hillsburgh” be received for information.

Background

Rogers Communications Inc. notified staff in April, 2024 of their formal application to erect a telecommunication tower at 6113 Trafalgar Road. The purpose of this report is to inform members of the public and Council of the Town’s role in respect of this application.

The siting and approval of towers is regulated by the *Radiocommunication Act, 1985* and Innovation, Science and Economic Development’s (ISED) Client Procedures Circular (CPC-2-0-03). As part of this process, the Town acts as a “land-use authority” and the applicant is responsible for consulting the Town and the public respecting the proposed installation. ISED’s minimum consultation requirements include providing a notification package to property owners within a radius of three times the tower height (Attached as Appendix A) and providing for a 30-day commenting period.

The applicant published notice of their proposal in the *Wellington Advertiser* on May 16, 2024, and comments may be received by the applicant by June 23, 2024. The ISED procedure provides that municipalities may establish additional consultation requirements and the Town’s protocol stipulates a public information meeting must be held and advertised by the applicant so that representations may be made before Council.

Once the consultation period has expired and comments provided by the Town and the public have been addressed, the applicant will return to a future Council meeting to present a summary report and request a resolution of concurrence. The Town’s issuance of concurrence does not constitute approval of the proposal, as such approval resides with ISED. Rather, the Town’s concurrence demonstrates agreement that the proposal is in compliance with CPC-2-0-03 and that public consultation requirements have been

met. Should the Town disagree, ISED has established a dispute resolution process under which a final decision may be made. The technical details of the proposal are contained within Appendix B and will be presented by the applicant.

Strategic Pillar

Service Excellence & Good Governance

Financial Impact

There is no financial impact associated with the proposed recommendation.

Conclusion

Staff will continue to work with the applicant in fulfillment of the Town's role in ISED's procedure and will connect interested members of the public with the applicant to ensure the community is engaged in the process.

Attachments

Appendix A – Rogers Public Information Package

Appendix B – Rogers Site Selection/Justification Report

Nina Lecic

Director of Legislative Services & Town
Clerk

Rob Adams

Chief Administrative Officer