



Minutes of the Regular Town of Erin Council Meeting

May 9, 2024

3:00 PM

Municipal Council Chamber

Present:	Michael Dehn	Mayor
	Cathy Aylard	Councillor
	Jamie Cheyne	Councillor
	Bridget Ryan	Councillor
Absent:	John Brennan	Councillor
Staff Present:	Rob Adams	Chief Administrative Officer
	Joe Forte	Director of Planning & Development/Chief Building Official
	Nina Lecic	Director of Legislative Services & Town Clerk
	Wendy Parr	Director of Finance & Treasurer
	Jim Sawkins	Director of Fire & Emergency Services/Fire Chief
	Justin Grainger	Deputy Clerk
	Dee-Enna Dube	Parks & Recreation Officer

2. Approval of Agenda

Resolution # 24-121

Moved By Councillor Aylard

Seconded By Councillor Cheyne

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Community Announcements

- May 16th, Business Seminar hosted by the Erin Chamber of Commerce
- May 18th, plant sale hosted by the Hillsburgh Garden Club
- May 19th - June 2nd, live theatre at the Century Church Theatre
- May 23rd, car theft prevention seminar at Centre 2000
- May 25th, Town of Erin Touch-A-Truck event
- May 25th, Over Here Community Arts Adventure hosts Arts by the Pond
- May 25th, Erin Firefighters Association Annual Car Wash at the Erin Fire Station
- May 26th, Erin Lions Club Pet Valu Walk for Dog Guides

- May 30th, Erin Chamber of Commerce business networking event at the Erin Agricultural Society
- June 1st, plant sale hosted by the Erin Garden Club
- June 1st, Erin Village Alliance Church Yard Sale
- June 8th, Summer Jam Festival hosted by the Erin Chamber of Commerce
- June 13th, Business Seminar hosted by the Erin Chamber of Commerce
- June 20th, marks start of the Erin Farmers Market on Thursdays until September 26th and, new this year, 4 Sunday afternoons
- June 21st, golf tournament, Erin Chamber of Commerce
- June 22nd, Erin Pride Festival
- August 17th, Hillsburgh Family Fun Day and Car Show

Details on these and more at www.erin.ca/whats-on/

5. Adoption of Minutes

Resolution # 24-122

Moved By Councillor Cheyne

Seconded By Councillor Ryan

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

April 25th - Regular Council Meeting

and the Confidential Minutes of Closed Session Meetings held on March 14th and March 28th, 2024

Carried

6. Business Arising from the Minutes

None.

7. Delegations/Petitions/Presentations

7.1 Erin Residents' Association - Crime Prevention Workshop and Neighbourhood Watch Program

Resolution # 24-123

Moved By Councillor Ryan

Seconded By Councillor Aylard

Be it resolved that the delegation by David Spencer of the Erin Residents' Association be received for information.

Carried

8. Reports

8.1 Corporate Services

8.1.1 Finance

8.1.1.1 Replacement of Bridge 5 and Culvert 2053 – Contract RFT 2024-01R

Resolution # 24-124

Moved By Councillor Ryan

Seconded By Councillor Cheyne

Be it resolved that Council hereby receives report number F2024-12 “*Replacement of Bridge 5 and Culvert 2053 – Contract RFT 2024-01R*” for information;

And that Council direct staff to accept the bid received from South Shore Contracting for the replacement of Bridge 5 and Culvert 2053 for a total contract value of \$1,148,127, plus a \$50,000 contingency to equal \$1,198,127 excluding HST.

And that the Mayor and Town Clerk are hereby authorized to enter into an agreement with the contractor.

Carried

8.1.2 Legislative Services

8.1.2.1 Municipal Alcohol Policy

Resolution # 24-125

Moved By Councillor Cheyne

Seconded By Councillor Ryan

Be it resolved that Council hereby receives report number C2024-04 “*Municipal Alcohol Policy*” for information;

And that By-law No. 24-24 on this agenda be approved.

Carried

8.1.2.2 Council Meeting Summer Schedule

Resolution # 24-126

Moved By Councillor Ryan

Seconded By Councillor Aylard

Be it resolved that Council hereby receives report number C2024-05 “*Council Meeting Summer Schedule*” for information;

And that the Regular Meetings of Council during the months of July and August shall be held on the 18th and 29th respectively at 3:00PM at Town Hall.

Carried

8.2 Committees

Resolution # 24-127

Moved By Councillor Cheyne
Seconded By Councillor Ryan

**Be it resolved that Council hereby receive the following committee meeting minutes as circulated;
Hillsburgh Community Committee minutes of February 21 and March 20 2024**

Carried

9. New Business

9.1 Councillor Aylard - Economic Development Reserve

Resolution # 24-128

Moved By Councillor Aylard
Seconded By Councillor Ryan

Be it resolved that Council directs staff to deliver a 6-month progress report on the projects funded by this Economic Development Reserve allocation.

Carried

10. Correspondence

10.1 2024 Activity List

Resolution # 24-129

Moved By Councillor Ryan
Seconded By Councillor Cheyne

Be it resolved that Council receives correspondence item 10.1 for information.

Carried

11. Closed Session

Resolution # 24-130

Moved By Councillor Cheyne
Seconded By Councillor Ryan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 3:41 PM to discuss the matters under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

**(b) personal matters about an identifiable individual, including municipal or local board employees;
with respect to outstanding and ongoing personnel matters**

(e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board; with respect to infrastructure matters

(f) advice that is subject to solicitor-client privilege, including communications necessary for that purpose; with respect to outstanding legal matters

Carried

12. Return from Closed Session

12.1 Motion to Reconvene

Resolution # 24-131

Moved By Councillor Cheyne
Seconded By Councillor Ryan

Be it resolved that the meeting be reconvened into open session.

Carried

12.2 Report Out

Resolution # 24-132

Moved By Councillor Cheyne
Seconded By Councillor Ryan

Be it resolved that the verbal presentation be received for information;

And that staff proceed as directed by Council.

Carried

13. By-Laws

Resolution # 24-133

Moved By Councillor Ryan
Seconded By Councillor Cheyne

Be it resolved that the By-Laws numbered 24-24 and 24-25 are hereby passed.

24-24

Being a By-law to establish a Municipal Alcohol Policy for the Corporation of the Town of Erin and to repeal By-law 16-20

24-25

A By-law to confirm the proceedings of Council at its Regular Meeting held May 9, 2024

Carried

14. Notice of Motion

None.

15. Adjournment

There being no further business to discuss, the Mayor adjourned the meeting at the hour of 5:30 PM.

Mayor Michael Dehn

Town Clerk Nina Lecic