



Town of Erin

Corporate Report

Department: Corporate Services

Business Unit: Legislative Services

**Presented/
Prepared By:** Nina Lecic, Director of Legislative Services &
Town Clerk

Report Number:
C2024-05

Meeting Date:
5/9/2024

Subject

Council Meeting Summer Schedule

Recommendation

Be it resolved that Council hereby receives report number C2024-05 “*Council Meeting Summer Schedule*” for information;

And that the Regular Meetings of Council during the months of July and August shall be held on the 18th and 29th respectively at 3:00PM at Town Hall.

Background

Section 3.3 of the Town's Procedural By-law provides that there shall be one meeting during the months of July and August scheduled by resolution of Council setting out the date, time and location.

Discussion

Staff have reviewed the calendar for the months of July and August and propose the above meeting dates as they do not conflict with any scheduled committee meetings or conferences attended by staff or Members of Council.

Strategic Pillar

Service Excellence & Good Governance

Financial Impact

There are no financial impacts association with the proposed recommendations.

Conclusion

Staff are confident the proposed dates will be adequate for Council's consideration of any business during that period. However, should any time sensitive matters arise, Section 3.5 of the Town's Procedural By-law provides for the scheduling of Special Meetings.

Attachments

None.

Nina Lecic

Director of Legislative Services & Town
Clerk

Rob Adams

Chief Administrative Officer