



Management Capacity

The organization's capacity to implement the event will be evaluated by the reasonableness of the proposed budget, and the appropriateness of the resources allocated to your project.

a) How was your community (beyond your own organization) involved in the development of this project (consultations, town halls, focus groups, etc.)? Provide any examples or results that support your answer.

b) Describe how your organization has the appropriate expertise, financial resources and human resources to undertake the proposed activities. Be sure to mention the expertise and previous experience of the members and any other resources available to the organization.

c) Describe the timeline of your project from the planning stages to completion and indicate any work already accomplished.

Part E – Confirmation of Support from Municipal Government or Equivalent Authority

APPLICANT:

Name of the event:

Funding by the Program is conditional upon confirmation of cash and/or in-kind support from the applicant's municipal government or equivalent authority (referred to below as - "the municipality").

For applications from a local band council, local tribal council, other local Indigenous government, or equivalent authority, that authority must provide written confirmation of support. Public organizations such as police, public transportation, waste management, or libraries, if directly under the municipal authority, can also provide municipal support. Financial support from the discretionary funds of elected officials is considered a donation from an individual and cannot constitute municipal support.

This form, once completed and signed, constitutes proof of support from the municipality. Support may also be confirmed in a letter that includes the cash and/or in-kind value of the municipal contribution for the event or activity. Should the municipality withdraw its support, the applicant must immediately notify the Department of Canadian Heritage.

Please print this form and have it completed and signed by an authorized representative of your municipality or equivalent authority. Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.

CASH This amount must appear in the budget.

IN-KIND (Monetary value)	The in-kind support for this event will be as described in the following table. (Use additional pages if necessary) Please itemize contributions of in-kind goods and services.
Total:	

Name of authorized representative (required): Authorized representatives are employees of the municipal administration or equivalent authority or any elected official with signing authority.

Title and municipality (required):	Telephone number (required):
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