



Minutes of the Regular Town of Erin Council Meeting

April 11, 2024

4:30 PM

Municipal Council Chamber

Present:	Michael Dehn Cathy Aylard John Brennan Jamie Cheyne	Mayor Councillor Councillor Councillor
Absent:	Bridget Ryan	Councillor
Staff Present:	Rob Adams Michelle Baya Nicole Cardow Joe Forte Justin Grainger Wendy Parr Jim Sawkins	Chief Administrative Officer Senior Planner Acting Clerk Director of Planning & Development/Chief Building Official Legislative & Licensing Coordinator Director of Finance & Treasurer Director of Fire & Community Services/Fire Chief
Others Present:	Kyle Davis Angela Sciberras	Risk Management Official Planning Consultant

1. Call to Order

Mayor Dehn called the meeting to order.

2. Approval of Agenda

Resolution # 24-94

Moved By Councillor Aylard

Seconded By Councillor Cheyne

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Community Announcements

- EWFH Team continues its series of virtual workshops on a variety of topics. Please consult their website for more information.
- On Saturday April 20th Erin Public School is holding a Paper Shredding Event from 8:30AM to 12:00PM. The cost is \$5.00 per box with funds benefitting student programs and activities thanks to the sponsorship of Ann Shanahan.
- On Wednesday April 24th the Shamrock Awards honouring outstanding residents of Erin is taking place at Centre 2000 at 5:30PM.
- On Saturday April 27th ESAC presents Earth Day celebrations at Centre 2000 with displays and vendors, as well as a community clean-up, from 10:00AM to 3:00PM.
- Also on Saturday April 27th, a Community Rally and Dinner will be hosted at St Andrew's Church in Hillsburgh. Tickets are \$25 for adults and \$15 for children under 10.
- The Hillsburgh Firefighters Association is serving a complementary pancake breakfast on May 4th from 9:30AM to 11:30AM at Station 50.
- Congratulations to Ella Stamenkovic who placed 1st in the Artistic Program at Skate Ontario on March 22nd.
- On April 27th Hillsburgh Baptist Church is holding a music event featuring "Boreal" with doors opening at 7:00PM.

Details on these and more at www.erin.ca/whats-on/

5. Adoption of Minutes

Resolution # 24-95

Moved By Councillor Cheyne

Seconded By Councillor Brennan

Be it resolved that Council hereby adopts the following meeting minutes as circulated;

March 28th - Regular Council Meeting

6. Business Arising from the Minutes

None.

7. Reports

7.1 Community Services

7.1.1 Planning & Development

7.1.1.1 Final Recommendation Report for Official Plan Amendment Application OP23-01, Beachcroft Investments Inc., 63 and 63A Trafalgar Road, Hillsburgh

Resolution # 24-96

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that Council hereby receive report number PD2024-04 “*Final Recommendation Report for Official Plan Amendment Application OP23-01, Beachcroft Investments Inc., 63 and 63A Trafalgar Road, Hillsburgh*” for information;

And that Council adopt Official Plan Amendment No.16, as presented in **Appendix D** to this report, to redesignate the subject lands from “Recreational” to “Residential”, “Greenlands” to “Residential”, “Residential” to “Greenlands”, designate “Special Policy Area 9”; and, remove the “Proposed New Firehall Location” symbol as outlined in **Appendix C** to this report;

And that Council direct Staff to submit Official Plan Amendment No.16 to Wellington County for approval, in accordance with the *Planning Act*, recognizing approval of this Official Plan Amendment will follow the Province’s approval of Wellington County Official Plan Amendment No. 120 and the County of Wellington’s approval of Town-initiated Official Plan Amendment No.13.

Carried

7.2 Corporate Services

7.2.1 Finance

7.2.1.1 Strategic Plan 2024-2027

Resolution # 24-97

Moved By Councillor Cheyne

Seconded By Councillor Brennan

Be it resolved that Council hereby receive report number F2024-08 “*Strategic Plan 2024 - 2027*”;

And that Council direct staff to complete the Strategic Plan 2024-2027.

Carried

7.2.1.2 Community Grants Allocation Recommendation 2024

Resolution # 24-98

Moved By Councillor Cheyne

Seconded By Councillor Aylard

Be it resolved that Council hereby receive report number F2024-09 “*Community Grants Allocation Recommendation 2024*” for information;

And that Council direct staff to distribute proceeds as recommended by the Committee in Appendix A.

Carried

7.2.1.3 Blue Triton Allocation of Community Grant Funds 2024

Resolution # 24-99

Moved By Councillor Brennan

Seconded By Councillor Cheyne

Be it resolved that Council hereby receive report number F2024-10 “Blue Triton Allocation of Community Grant Funds 2024” for information;
And that Council direct staff to complete the listed projects totaling \$58,446 as presented in Appendix A.

Carried

7.3 Infrastructure Services

7.3.1 Water

7.3.1.1 Town of Erin 2023 Risk Management Official and Municipal Annual Reports for Source Water Protection

Resolution # 24-100

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that Council hereby receive report number W2024-01 “*Town of Erin 2023 Risk Management Official and Municipal Annual Reports for Source Water Protection*” for information.

Carried

7.4 Committees

Resolution # 24-101

Moved By Councillor Brennan

Seconded By Councillor Cheyne

Be it resolved that Council hereby receive the following committee meeting minutes as circulated;
Environment & Sustainability Advisory Committee minutes of February 12, 2024;

Parks, Recreation & Trails Advisory Committee minutes of February 15, 2024.

Carried

8. New Business

8.1 Councillor Cheyne - Community Grant Program

Resolution # 24-102

Moved By Councillor Cheyne

Seconded By Councillor Aylard

Be it resolved that staff be directed to deliver a report to Council on the feasibility of budgeting up to \$30,000 for the 2025 Community Grant Program and that the budgeted amount be reviewed annually thereafter.

Carried

9. Correspondence

9.1 2024 Activity List

Resolution # 24-103

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that Council receives correspondence item 9.1 for information.

Carried

10. By-Laws

Resolution # 24-104

Moved By Councillor Aylard

Seconded By Councillor Brennan

Be it resolved that the By-Laws numbered 24-16 to 24-18 inclusive, are hereby passed.

24-16

Being a By-law to adopt an amendment to the Official Plan of the Town of Erin – Official Plan Amendment No. 16

24-17

Being a By-law to authorize the Civil Marriage Solemnization Service in the Town of Erin and to repeal By-law 21-42

24-18

Being a By-law to appoint Justin Grainger as Deputy Clerk for the Corporation of the Town of Erin

Carried

Resolution # 24-105

Moved By Councillor Cheyne

Seconded By Councillor Brennan

Be it resolved that the Council of the Corporation of the Town of Erin having given due consideration to the following By-law 24-19 as reproduced in this days Council agenda be passed and authorize the Mayor and Clerk to sign and seal same.

24-19

A By-law to confirm the proceedings of Council at its Regular Meeting held April 11, 2024

Carried

11. Notice of Motion

None.

12. Adjournment

Resolution # 24-106

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that the meeting be adjourned at the hour of 5:21 PM.

Carried

Mayor Michael Dehn

Clerk Nicole Cardow