



Minutes of the Town of Erin Special Council Meeting

January 18, 2024

4:00 PM

Municipal Council Chamber

Present:	Michael Dehn	Mayor
	Cathy Aylard	Councillor
	John Brennan	Councillor
	Jamie Cheyne	Councillor
	Bridget Ryan	Councillor
Staff Present:	Jim Sawkins	Interim Chief Administrative Officer
	Lisa Campion	Director of Legislative Services & Clerk
	Wendy Parr	Director of Finance & Treasurer
	Chris Vernon	Senior Communications Officer

1. Call to Order

Mayor Dehn called the meeting to order.

2. Approval of Agenda

Resolution # 24-01

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration of Pecuniary Interest

None.

4. Presentations

4.1 **The Digital Space is a Two-Way Street - Senior Communications Officer**

Resolution # 24-02**Moved By** Councillor Aylard**Seconded By** Councillor Cheyne

Be it resolved that the presentation by the Senior Communications Officer entitled "The Digital Space is a Two-Way Street" be received for information.

Carried**5. Reports****5.1 Corporate Services****5.1.1 Finance**

5.1.1.1 Third Quarter Financial Report for the Period Ending September 30, 2023

Resolution # 24-03**Moved By** Councillor Cheyne**Seconded By** Councillor Aylard

Be it resolved that Council hereby receive report number F2024-01 "*Third Quarter Financial Report for the Period Ending September 30, 2023*" for information.

Carried

5.1.1.2 Contract 2023-04C - RFP Strategic Plan Consultant

Resolution # 24-04**Moved By** Councillor Brennan**Seconded By** Councillor Ryan

Be it resolved that Council hereby refer report number F2024-02 "*Contract 2023-04C – RFP Strategic Plan Consultant*" back to staff for review.

Carried

6. Closed Session

Resolution # 24-05

Moved By Councillor Cheyne

Seconded By Councillor Ryan

Be it resolved that Council adjourns the meeting to proceed into a closed session at the hour of 4:53 PM to discuss matters under the following exemptions in the Municipal Act S. 239 (2):

(b) personal matters about an identifiable individual, including municipal or local board employees;

(k) a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board.

Carried

7. Return from Closed Session

7.1 Motion to Reconvene

Resolution # 24-06

Moved By Councillor Brennan

Seconded By Councillor Aylard

Be it resolved that the meeting be reconvened at the hour of 7:12 PM.

Carried

7.2 Report Out

Resolution # 24-07

Moved By Councillor Brennan

Seconded By Councillor Ryan

Be it resolved that the Town's consultant proceed as discussed.

Carried

8. By-Laws

Resolution # 24-08

Moved By Councillor Ryan
Seconded By Councillor Cheyne

Be it resolved that the By-Laws numbered 24-01 and 24-02 are hereby passed.

24-01

Being a By-law to appoint a Building Inspector for the Corporation of the Town of Erin

24-02

A By-law to provide for the making of an application for approval to expropriate a Limited Interest in Perpetuity (Permanent Easement) and a Temporary Limited Interest (Temporary Easement) in the Town of Erin, as more particularly described in this By-law

Carried

Resolution # 24-09

Moved By Councillor Cheyne
Seconded By Councillor Brennan

Be it resolved that the Council of the Corporation of the Town of Erin having given due consideration to the following By-law 24-03 as reproduced in this days Council agenda be passed and authorize the Mayor and Clerk to sign and seal same.

24-03

A By-law to confirm the proceedings of Council at its Special Meeting held January 18, 2024

Carried

9. Adjournment

Resolution # 24-10

Moved By Councillor Ryan
Seconded By Councillor Cheyne

Be it resolved that the meeting be adjourned at the hour of 7:15 PM.

Carried

Mayor Michael Dehn

Clerk Lisa Campion