



Town of Erin

Corporate Report

Department: Infrastructure Services	Report Number: R2022-09
Business Unit: Roads	Meeting Date: 9/22/2022
Presented/ Prepared By: Nick Colucci, Director of Infrastructure Services Engineer	

Subject

Street and Park Naming Policy and Committee

Recommendation

Be it resolved that Council hereby receive report number R2022-09 “*Street and Park Naming Policy and Committee*” for information and approve the street naming process contained therein;

And that Council create a “Street and Park Naming Committee” consisting of the following members; The Mayor, the Council representative to the Heritage Committee, the Clerk and the Director of Infrastructure Services.

Background

With a number of new developments being proposed within the Town of Erin there will be a need to develop a list of street and park names that can be utilized to name the streets and parks in new developments.

A resolution made in 2018 about naming parks indicated the following:

“Whereas Council desires to mark the 100th Anniversary of the Armistice of the Great War and to facilitate reflection and education for our community on the sacrifice of local veterans in the service of Canada; Therefore be it resolved that Council hereby directs the appropriate staff (after ensuring that there are no impediments) and a Council representative to engage with the Erin Royal Canadian Legion to present appropriate recommendations for the naming of the following Town of Erin Parks (currently all unnamed, unsigned or unknown):

- *Ballinafad – the Park on Sandalwood Drive*
- *Crewsons Corners – the Park on Crewsons Court*
- *Orton – the Park on Elizabeth Crescent*
- *Ospringle – the new Park in the Thomasfield Subdivision and the small parkette located midway on Stewart Drive”*

Staff have reached out to the Erin Royal Canadian Legion to obtain Street Names and Park names in the past. Several veteran names can be seen in a number of

developments that were recently constructed in the Town of Erin. Staff and are proposing to continue with this process in the future.

In order to assist with assigning street and park names when they are requested staff are proposing to form a “Street and Park Naming Committee”. This Committee will consist of the following members:

- The Mayor
- The Council representative to the Heritage Committee
- The Clerk
- The Director of Infrastructure Services

The process for naming street would be as follows;

1. Staff contact the Erin Royal Canadian Legion to obtain a list of street and park names;
2. Staff circulate list of street names to the County of Wellington Emergency Services Department to ensure there are no conflicts;
3. A request for street or park naming is received by staff;
4. Staff request a meeting “Street and Park Naming Committee”;
5. The committee meets and selects the names;
6. Staff prepare a report for the selected names to be approved by Council;
7. Resolution approving names is sent to requestor.

Staff feel this will simplify the process of selecting street and park names while facilitating reflection and education for our community on the sacrifice of local veterans in the service of Canada.

Strategic Pillar

Growth Management

Financial Impact

There is no financial impact relating to this report.

Conclusion

That Council receive report number R2022-09 “*Street and Park Naming Policy and Committee*” for information and approve the street naming process contained therein and create a “Street and Park Naming Committee” consisting of the following members; The Mayor, the Council representative to the Heritage Committee, the Clerk and the Director of Infrastructure Services.

Attachments

None.

Nick Colucci

Director of Infrastructure Services

Nathan Hyde

Chief Administrative Officer