Minutes of the Regular Town of Erin Council Meeting

October 19, 2021
3:00 PM
Municipal Council Chamber

Present: Allan Alls Mayor
John Brennan Councillor
Rob Smith Councillor
Jamie Cheyne Councillor
Michael Robins Councillor

Staff Present: Nathan Hyde Chief Administrative Officer
Lisa Campion Director of Legislative Services & Clerk
Jim Sawkins Director of Fire & Emergency Services/Fire Chief
Nick Colucci Director of Infrastructure Services & Engineer

1. Call to Order
Mayor Alls called the meeting to order.

2. Approval of Agenda
Resolution # 21-240

Moved By Councillor Brennan
Seconded By Councillor Robins

Be it resolved that the agenda be approved as circulated.

Carried

3. Declaration Pecuniary Interest
Councillor Smith declared on item 9.2.1.3 with respect to 32 Pioneer Drive and corresponding By-law 21-45.
4. **Public Meetings**
   None.

5. **Community Announcements**
   - East Wellington Family Health Team continues their series of workshops;
   - The Erin Fall Fair was a great success with over 8,000 people in attendance on Monday October 11th;
   - The Santa Clause Parade is back on November 27th beginning at 11:00 AM.

Details on these and more at [www.erin.ca/whats-on/](http://www.erin.ca/whats-on/)

6. **Adoption of Minutes**
   
   Resolution # 21-241
   
   **Moved By** Councillor Robins  
   **Seconded By** Councillor Smith

   **Be it resolved that** Council hereby adopts the following meeting minutes as circulated;  
   October 5th, 2021.

   Carried

7. **Business Arising from the Minutes**
   None.

8. **Delegations/Petitions/Presentations**
   None.

9. **Reports**
   
   9.1 **Infrastructure services**
   
   9.1.1 **Roads**
   
   9.1.1.1 **Infrastructure Services Update – September 2021**
   
   Resolution # 21-242
   
   **Moved By** Councillor Smith  
   **Seconded By** Councillor Brennan
Be it resolved that Council hereby receive report number R2021-14 "Infrastructure Services Update-September 2021" for information.

Carried

9.1.2 Engineering - Water

9.1.2.1 RFP 2021-05W - Provision of Engineering Services for Development and Calibration of Water Distribution System Model(s)

Resolution # 21-243

Moved By Councillor Smith
Seconded By Councillor Brennan

Be it resolved that Council hereby receive report number RFP 2021-05W "Provision of Engineering Services for Development and Calibration of Water Distribution System Model(s)" for information;

And that Council direct staff to accept the bid received from WSP Canada Inc. for RFP No. 2021-05W-Provision of Engineering Services for the Development and Calibration of Water Distribution System Model(s) for a total value of $162,872.94 including non-rebate H.S.T.

Carried

9.2 Community Services

9.2.1 Building/Planning & Enforcement

9.2.1.1 Recommendation Report- Official Plan Interim Growth Management Amendment Requirements

Resolution # 21-244

Moved By Councillor Brennan
Seconded By Councillor Smith
Be it resolved that Council hereby receive report number PD2021-22 for information and that the following recommendations be adopted:

a) That Council direct that the draft Official Plan Amendment which reflects the results of the Town's Environmental Assessment for the sewage treatment plant while implementing the requirements outlined in the County of Wellington Official Plan Amendment 99 Settlement Agreement and the County of Wellington Official Plan Special Policy 3.5.1 to amend the Town's Official Plan "to confirm future growth in each of Hillsburgh and Erin... and to update its official plan policies regarding growth management", be circulated in accordance with the Planning Act for public agency and review;

b) And that Council direct that upon completion of the public and agency review that the results be provided to Council, together with the draft Official Plan Amendment for their consideration.

Carried

9.2.1.2 Site Plan Agreement, 22 Erin Park Drive, 2805416 Ontario Inc.

Resolution # 21-245

Moved By Councillor Robins
Seconded By Councillor Smith

Be it resolved that Council hereby receive report number PD2021-23 "Site Plan Agreement, 22 Erin Park Drive , 2805416 Ontario Inc" for information;

And that Council hereby approve the proposed By-law and draft Site Plan Agreement as generally outlined in Appendix A.

Carried
Councillor Smith declared on item 9.2.1.3 and removed himself Council Chambers.

9.2.1.3 Site Plan Agreement, 32 Pioneer Drive, 2567969 Ontario Inc.

Resolution # 21-246

Moved By Councillor Cheyne
Seconded By Councillor Robins

Be it resolved that Council hereby receive report numberPD2021-24 "Site Plan Agreement, 32 Pioneer Drive, 2567969 Ontario Inc." for information;
And that Council hereby approve the proposed By-law and draft Site Plan Agreement as generally outlined in Appendix A.

Carried

Councillor Smith returned to Council Chambers

9.2.1.4 Site Plan Agreement, 29 Erinville Drive, DanMichael Investment Inc.

Resolution # 21-247

Moved By Councillor Brennan
Seconded By Councillor Smith

Be it resolved that Council hereby receive report number PD2021-25 "Site Plan Agreement, 29 Erinville Drive, DanMichael Investment Inc." for information;
And that Council hereby approve the proposed By-law and draft Site Plan Agreement as generally outlined in Appendix A.

Carried

9.3 Mayor

9.3.1 Mayor's Report

- September 23rd met with resident in regard to Waste Water and Plant.
- September 30th County Meeting first in person for over a year
- October 9th Brought welcome remarks to Equine award ceremony at Fall Fair
- October 12th Roads Committee at County
- October 14th Chaired Land Division and Planning at County
- October 15th Attended County pre-Budget meeting
- October 18th Meeting with Hockey and Figure Skating organizations
- October 18th Evening meeting with the merchants in regard to BIA

Resolution # 21-248

Moved By Councillor Brennan
Seconded By Councillor Robins

Be it resolved that Council hereby receive the Mayor's verbal report of October 19th for information.

Carried

10. New Business
None.

11. Correspondence
None.

12. By-Laws

Resolution # 21-249

Moved By Councillor Robins
Seconded By Councillor Smith

Be it resolved that By-Law numbers 21–44 with respect to 22 Erin Park Drive and By-law 21-46 with respect to 29 Erinville Drive be hereby passed.

Carried

Councillor Smith declared on By-law 21-45 and did not vote on resolution 21-250.

Resolution # 21-250
Moved By Councillor Brennan  
Seconded By Councillor Robins

**Be it resolved that** By-law 21-45 with respect to 32 Pioneer Drive be approved as corrected to change permit fees to $30,108.81, Town of Erin Development Charges to $247,225.06 and County Development Charges to $26,763.20.  

Carried

**Resolution # 21-251**

Moved By Councillor Robins  
Seconded By Councillor Brennan

**Be it resolved that** the Council of the Corporation of the Town of Erin having given due consideration to the following By-law 21-47 as reproduced in this day’s Council agenda be passed and authorize the Mayor and Clerk to sign and seal same.

**21-47**

A By-law to adopt, ratify and confirm the proceedings for the Council of the Corporation of the Town of Erin at its Regular Council Meeting held on October 19th 2021.  

Carried

13. **Notice of Motion**

Mayor Alls presented the following:

**Be it resolved that** the Council hereby authorize the reimbursement of up to $15,000 to Chris Bailey, as immediate former chair of the BIA upon providing receipts to fund the 2021 Window Wonderland;  
**And that** the funds be funded from the BIA reserve fund.

14. **Adjournment**

**Resolution # 21-252**

Moved By Councillor Smith  
Seconded By Councillor Cheyne
Be it resolved that the meeting be adjourned at the hour of 4:10 PM.

Carried

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Mayor Allan Alls

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Clerk Lisa Campion