



## Minutes of the Regular Town of Erin Council Meeting

March 21, 2017

6:30 PM

Municipal Council Chamber

<b>Present:</b>	<b>Allan Alls</b> <b>Matt Sammut</b> <b>Rob Smith</b> <b>Jeff Duncan</b>	<b>Mayor</b> <b>Councillor</b> <b>Councillor</b> <b>Councillor</b>
<b>Absent:</b>	<b>John Brennan</b>	<b>Councillor</b>
<b>Staff Present:</b>	<b>Dina Lundy</b> <b>Ursula D'Angelo</b> <b>Larry Wheeler</b> <b>Greg Delfosse</b> <b>Robyn Mulder</b> <b>Joe Babin</b> <b>Jessica Wilton</b> <b>Trish Crawford</b>	<b>Clerk</b> <b>Director of Finance</b> <b>Financial Analyst</b> <b>Roads Superintendent</b> <b>Economic Development Officer</b> <b>Water Superintendent</b> <b>Building and Planning Assistant</b> <b>Clerk's Assistant</b>

### 1. Call to Order

Mayor Alls called the meeting to order.

### 2. Approval of Agenda

#### Resolution #17-083

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** the agenda be approved as amended to move item 8.2.1 before delegations.

**Carried**

### 3. Declaration Pecuniary Interest

Councillor Sammut declared a conflict on item 10.3 due to some of the content referring to a previous declaration of pecuniary interest.

**4. Community Announcements**

Mar 22 - Transition Erin - Our Common Ground -Soil expo

Apr 22 - Celebrate Erin

Details on these and more at [www.erin.ca/whats-on/](http://www.erin.ca/whats-on/)

**5. Adoption of Minutes**

**Resolution #17-084**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby adopts the following meeting minutes as circulated;

Regular Council Meeting February 21, 2017

Special Council Meeting March 6, 2017

**Carried**

**6. Business Arising from the Minutes**

None

**8. Reports**

**8.2 Building/Planning/By-Law**

**8.2.1 Mark Van Patter, RPP, MCIP - Manager of Planning and Environment - County of Wellington**

**Resolution #17-085**

**Moved By** Mayor Alls

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives the report "*CBM - Hillsburgh Pit Expansion - Updated Comments, Official Plan and Zoning By-Law Amendments*" of March 21, 2017;

**And that** Council hereby directs staff to have the revised site plans reviewed by Ray Blackport, hydrogeological peer reviewer, to ensure that his concerns have been addressed;

**And that** the option of an alternate haul route off of eighth line be investigated for feasibility.

**Carried**

**7. Delegations/Petitions/Presentations**

**7.1 Chris Bailey - Village of Erin BIA - Replacement wreaths on lamp posts**

Chris Bailey advised Council that the current winter lamp pole decorations are no longer viable. They have been getting them refurbished for years, but now after 20 years they can no longer be repaired. He presented Council with an option for a new style which will give the downtown an upgraded feel during the next winter season.

**Resolution #17-086**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives the delegation presentation from Chris Bailey on behalf of the Town of Erin BIA requesting funding of \$11, 821.95 + HST for replacement of wreath fixtures for the downtown Village of Erin;

**And that** Council hereby approves this request, and directs staff to allocate the necessary funds from 2016 surplus funds.

**Carried**

**7.2 Anton Lamers c/o SunShare 4 LP - Update on rooftop solar project at Centre 2000**

Anton Lamers updated Council on the solar project and explained the reasons why they were requesting an adjustment to the agreement. Financial Analyst provided a report to Council outlining the financial impact of this request.

**8. Reports**

**8.1 Finance**

**8.1.1 Financial Analyst - FIT 4 Solar – Centre 2000**

**Resolution #17-087**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives the FIT 4 Solar – Centre 2000 report, dated March 21<sup>st</sup>, 2017;

**And that** Council hereby reaffirms its earlier decision to decline securing an equity investment in the FIT 4 Solar project at Centre 2000;

**And that** Council hereby directs staff to amend the CPI clause to 1% per year.

**Carried**

**7. Delegations/Petitions/Presentations**

**7.3 Meghan Callaghan & Jennifer Roach - Jardine Lloyd Thompson Canada Inc. - Municipal Insurance Program**

Meghan Callaghan presented Council with JLT's current "Risk Reporter" publication. She provided a background of their company and explained the insurance coverage provided to the Town as well as offered additional coverage options.

**8. Reports**

**8.1 Finance**

**8.1.2 Financial Analyst - Insurance Renewal 2017**

**Resolution #17-088**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby receives the Insurance Renewal 2017 report, dated March 21<sup>st</sup> 2017;

**And that** Council hereby exercises its price guarantee / purchase option for one additional year of comprehensive municipal insurance coverage with Jardine Lloyd Thompson Canada Inc. for the term April 1, 2017 to March 31, 2018 for the annual premium of \$122,127;

**And that** Council approves the option for additional insurance coverage included in JLT's proposal for volunteer accident coverage for a premium of \$750.00.

**Carried**

**8.1.3 Director of Finance - 2016 Treasurer's Statement of Remuneration Paid to Council & Appointed Members**

**Resolution #17-089**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** Council receives the “2016 Council & Appointed Board Members’ Remuneration” report# 2017-2F.

**Carried**

**8.1.4 Deputy Treasurer - Approval of Accounts**

**Resolution #17-090**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council receives the *Deputy Treasurer’s Report #2017-3B on “Approval of Accounts”* on March 21st, 2017 .

**Carried**

**8. Reports**

**8.2 Building/Planning/By-Law**

**8.2.2 Building and Planning Assistant - Timpano Investment Properties LTD. Site Plan Approval Agreement – Part of Block 5, Registered Plan 814.**

**Resolution #17-091**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** Council receives “Timpano Investment Properties LTD. Site Plan Approval Agreement – Part of Block 5, Registered Plan 814” report dated March 21, 2017;

**And that** the Mayor and Clerk be authorized to execute the Site Plan Agreement attached as Appendix I to this report;

**And that** the authorizing by-law be considered for adoption.

**Carried**

**8.2 Building/Planning/By-Law**

**8.2.3 Building and Planning Assistant - Building Permit Activity Report – February 2017**

**Resolution #17-092**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby receives Building Department Building Activity Report – February 2017, dated March 21, 2017 for information.

**Carried**

### **8.3 Roads**

#### **8.3.1 Roads Superintendent - Sand Dome Shingling Resolution #17-093**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the Sand Dome Shingling report of March 21<sup>st</sup>, 2017;

**And That** Council accepts the quote from Halton Hills Roofing (2010) Inc. for \$36,420.00 plus HST.

**Carried**

#### **8.3.2 Roads Superintendent - Supply and Application of Dust Suppressant Tender 2017-01 Results**

**Resolution #17-094**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** Council receives the Supply and Application of Dust Suppressant Tender #2017-01 Results report;

**And Further That** Council accepts the bid received from Pollard Highway Products Ltd., as per the Road Superintendent's recommendation, for the Supply and Application of Dust Suppressant for a price of \$0.0825 per litre for an estimated total of \$94,248.00 plus HST.

**Carried**

#### **8.3.3 Roads Superintendent - Supply and Load Maintenance Gravel Tender 2017-03 and Haul and Apply Maintenance Gravel**

**Resolution #17-095**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the Supply and Load Maintenance Gravel Tender 2017-03 and Haul and Apply Maintenance Gravel Tender 2017- 02 Results report;  
**And that** Council accepts the bid from Cox Construction to Supply and Load Maintenance Gravel for a price of \$9.25 per tonne for 35,000 tonne for a total of \$323,750.00 plus HST;  
**And Further that** Council accepts the bid of Cox Construction to Haul and Apply Maintenance Gravel for a price of \$3.37 per tonne for 35,000 tonne for a total of \$117,950.00 plus HST.

**Carried**

#### **8.4 Water**

##### **8.4.1 Water Superintendent - G360 Enhanced Groundwater Monitoring Program**

###### **Resolution #17-096**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council receives the “G360 Enhanced Groundwater Monitoring Program” report of March 21, 2017;  
**And that** Council supports the G360 initiatives as described in this report, and authorizes staff to send a letter of support, drafted as Appendix B to this report.

**Carried**

#### **8.5 Administration**

##### **8.5.1 Economic Development Officer - Town of Erin - Creating the Erin Equine Experience**

###### **Resolution #17-097**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** Council receives the Town of Erin – Creating the Erin Equine Experience report of March 21<sup>st</sup>, 2017.  
**And that** Council directs staff to proceed with submitting an application under the OMAFRA Rural Economic Development (RED) Program to undertake the Creating the Equine Experience project and request project funding in the amount of \$20,000 to be cost-shared equally on a 50 percent basis.

**Carried**

**8.6 Mayor**

**8.6.1 Mayor's Report**

None

**8.7 Committees**

**8.7.1 Ballinafad Community Centre - Minutes January 18, 2017**

**Resolution #17-098**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** Council hereby receives the Ballinafad Community Centre Minutes from January 18, 2017.

**Carried**

**8.7.2 Erin Economic Development Committee - Minutes January 11, 2017**

**Resolution #17-099**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby receives the Erin Economic Development Committee minutes of January 11, 2017.

**Carried**

**8.7.3 Lets Get Hillsburgh Growing - Minutes January 19, 2017**

**Resolution #17-100**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council hereby receives the Let's Get Hillsburgh Growing Minutes from January 19, 2017.

**Carried**

**9. New Business**

**9.1 Set Dates and Times for July and August Council Meetings**

**Resolution #17-101**

**Moved By** Councillor Duncan

**Seconded By** Councillor Smith



**Be it resolved that** Council hereby sets the following dates and times for July and August regular Council meetings:

July 11, 2017 3:00 PM

August 15, 2017 3:00 PM

**Carried**

**10. Correspondence**

**Resolution #17-102**

**Moved By** Mayor Alls

**Seconded By** Councillor Smith

**Be it resolved that** Council receives correspondence items 10.1, 10.2, 10.4 and 10.5 for information.

**Carried**

Councillor Sammut moved away from the table.

**10.3 Citizen letter of requests to Council – Wendy Kulhay**

Mayor Alls briefly addressed Mrs. Kulhay's concerns and then indicated that he will follow up with her directly.

**Resolution #17-103**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** Council hereby receives correspondence item 10.3 for information.

**Carried**

Councillor Sammut returned to the table.

**10.1 Activity List**

Item #2 - unveiling will occur before the Council meeting starts on May 2, 2017

Item #3 - It looks like we will not be able to proceed with the OP amendments before the Water and Wastewater EA's have been completed.

Item #14 - Director of Finance will have prepared for Q2 2017.

**11. Closed Session**

**Resolution #17-104**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** Council adjourns the meeting to proceed into a closed session at the hour of 9 PM to discuss the matter(s) under the following exemptions in the Municipal Act S. 239 (2) pertaining to:

- (b) personal matters about an identifiable individual, including municipal or local board employees (HR Matter);
- (d) labour relations or employee negotiations (2 HR Matters);
- (e) litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board (Ongoing Legal Case)

**Carried**

**12. Return from Closed Session**

**12.1 Motion to Reconvene**

**Resolution #17-105**

**Moved By** Councillor Smith

**Seconded By** Councillor Duncan

**Be it resolved that** the meeting be reconvened at the hour of 9:56 PM.

**Carried**

**12.2 Report Out**

None

**13. By-Laws**

**Resolution #17-106**

**Moved By** Councillor Sammut

**Seconded By** Councillor Smith

**Be it resolved that** By-Law numbers 17-15 to 17-16 inclusive, are hereby passed.

**Carried**

**14. Notice of Motion**

None

**15. Adjournment**

**Resolution # 107**

**Moved By** Councillor Smith

**Seconded By** Councillor Sammut

**Be it resolved that** the meeting be adjourned at the hour of 9:57 PM.

**Carried**

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Mayor Allan Alls

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Clerk Dina Lundy